ATARIWRITER 80
QUICK REFERENCE

Cursor Movement
Up [Control] [Up Arrow]
Down [Control] [Down Arrow]
Left [Control] [Left Arrow]
Right [Control] [Right Arrow]
Top-of-File/Bank [Select] [T]
Bottom-of-File/Bank [Select] [B]
Go to Next Bank [Start] [B]
Page Up [Option] [Up Arrow]
Page Down [Option] [Down Arrow]
Beginning of Line [Control] [A]
End of Line [Control] [Z]
Next Tab Stop [Tab]
Next Word Left [Select] [Left Arrow]
Next Word Right [Select] [Right Arrow]

Print Preview Only:
Left 28 Spaces [Option] [Left Arrow]
Right 28 Spaces [Option] [Right Arrow]
Left Margin [Return]

Deletion
Backspace (delete character [Delete/Bk Sp])
left of cursor)
Character at Cursor [Control] [Delete/Bk Sp]
Erase Failsafe Buffer [Start] [E]
To End of Line [Shift] [Delete/Bk Sp]
To End of File/Bank [Select] [Delete/Bk Sp]
Restore Last Deleted Line [Shift] [Insert]
Restore Last Deleted Block [Option] [X]

Text Blocks
[Option] [B] to mark the beginning, then:
Alphabetize [Option] [A] at the end
Count Words [Option] [W] at the end
Delete Block [Option] [Delete/Bk Sp]
Duplicate Block [Option] [E] at the end ;
then position the cursor at new location and
press [Option] [X]
Move Block [Option] [Delete/Bk Sp]
at the end; then
position the cursor at
new location and
press [Option] [X]
Save Portion of File [Option] [S] at the end
Search and Replace

Search

[Start] [S] then enter
SEARCH STRING and
press [Return];
[Select] [S] picks out first
occurrence

Replace

[Start] [R] then enter
REPLACE STRING
and press [Return];
[Select] [R] replaces next
occurrence

Global Replace

[Option] [G]
[Select] [U] searches first
occurrence

Reverse Search

Mail Merge

Data Base Merge Character

Delete Field
Delete Character Space
(from a field)
Insert Field
Insert Character Space
(within a field)

[Option] [M] then field
number, [Return]

[Shift] [Delete Bk/Sp]

[Control] [Delete Bk/Sp]

[Shift] [Insert]

[Control] [Insert]

Other Commands

Abort and Return to Edit
Beep Off/On

Halt Printing
Insert/Type-Over Mode
Print Preview
Return to Main Menu
Save ASCII

[Break]

[Control] [B] main menus
only

[Break]

[Control] [Insert]

[Option] [P]

[Esc] or [Reset]

[Control] [S] main menu
only

Print Formatting and Styling

Block Text Right

[Control] [C] [Control] [C]
before each line.

[Return] after

[Select] [.] before and
after text

[Control] [B]

[Control] [C]

[Control] [V] at bottom
of file, then D: (include
drive number if other
than 1), filename to be
chained, [Return]
Double-Column Printing:
  2nd Left Margin
  2nd Right Margin
Elongated Print
Form Printing
Headers and Footers
International Characters

Justification
Left Margin
Line Spacing
Merge File
Page Eject
Page Length
Page Numbering

Page Wait
Paragraph Beginning
Paragraph Ending
Paragraph Indentation
Paragraph Spacing
Printer Control Codes

Right Margin
Type Font:
  Pica
  Condensed
  Proportional
  Superscripts
  (XMM801 only)
  Subscripts
  (XMM801 only)
  Elite
Section Headings

[Control] [M]
[Control] [N]
[Select] [E] before and after text
[Option] [Insert] for each blank in the file
[Control] [H] for header,
[Control] [F] for footer,
then text and [Return] for each line (two lines maximum)
[¶] ([A] on the 800) then
the control character for
desired international
character (consult your
printer manual)
[Control] [J] then [1]
(justified right) or [0]
(ragged right)
[Control] [L]
[Control] [S]
[Option] [L]
[Control] [E] where page
eject is desired
[Control] [Y]
[Shift] [8] (@) in header
or footer; for starting
page other than 1,
[Control] [Q] then the
desired page number
[Control] [W]
[Control] [P]
[Return]
[Control] [I]
[Control] [D]
[Control] [O] and
decimal code
[Control] [R]

[Control] [G] 1
[Control] [G] 2
[Control] [G] 3
[Control] [G] 4
[Control] [G] 5

[Control] [G] 6
[Select] [H], section level
number (1-9), heading
text, [Return]
Subscripts

Superscripts

Tabs Clear

Tab Set at Cursor Position
Top Margin
Underlining:
  New Text
  Text Previously Entered

Upper-/Lowercase
  Change Character to
    Upper- or Lowercase

130XE
Free Memory Clean-Up
Go to Next Bank

[Select] [Down Arrow]
before,
[Select] [Up Arrow] after
[Select] [Up Arrow] before,
[Select] [Down Arrow] after
[Control] [Tab] all tabs,
[Start] [Tab] one tab
[Select] [Tab]
[Control] [T]

[Shift] (or [Alt] on the 800)
then enter text
[Control] [U] changes
text to underlined or vice versa
[Caps]
[Control] [Caps]

[Option] [F]
[Start] [B]